

MINUTES

Meeting: BRADFORD ON AVON AREA BOARD
Place: Westwood Social Club, Lower Westwood, Bradford on Avon
Date: 16 July 2014
Start Time: 7.00 pm
Finish Time: 9.30 pm

Please direct any enquiries on these minutes to:

Kevin Fielding on 01249 706612 or (e-mail) kevin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Rosemary Brown, Cllr Magnus Macdonald, Cllr Ian Thorn and Cllr Richard Gamble

Wiltshire Council Officers

Peter Dunford – Community Area Manager
Kevin Fielding – Democratic Services Officer
Mal Munday - Head of Service – Early Help

Town and Parish Councillors

Bradford on Avon Town Council – Gwen Allison, Laurie Brown, John Potter
Holt Parish Council – Andrew Pearce
Monkton Farleigh Parish Council – Matthew Midlane
Westwood Parish Council – Terry Biles

Partners

Wiltshire Police – Insp Chris Chammings
Wiltshire Fire & Rescue Service – Mike Franklin
Wiltshire Integrated Youth Service – Siobainn Chaplin and Kath Brownlee
BoACAN – Jim Lynch, John Hutchinson

Total in attendance: 50

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome</u></p> <p>The Chairman welcomed everybody to the Westwood Social Club and introduced the Area Board members, Cllr Richard Gamble - Portfolio Holder for Schools, Skills and Youth - and the Wiltshire Council officers present.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies were received by Cllr Trevor Carbin.</p>
3	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
4	<p><u>Minutes</u></p> <ul style="list-style-type: none"> • The minutes of the Bradford on Avon Area Board meeting held on the 14 May 2014 were signed as a correct record.
5	<p><u>Chairman's Announcement's and Updates</u></p> <p>The following Chairman's Announcements contained in the agenda pack were noted:</p> <p>Garden Waste consultation - The Council currently delivers a fortnightly non-chargeable garden waste service but needs to make savings from the budget. This consultation gives residents 3 options for how changes can be made to the service; the consultation runs until 1 September</p> <p>Community Infrastructure Levy - The CIL draft Charging Schedule is currently out to consultation</p> <p>Changes to the Electoral Registration System – A new more secure system of individual electoral registration is being introduced, the biggest change for 10 years</p> <p>Flood Risk Engagement event 24/7 – If you have been affected by or have concerns about flooding, come along to a community drop in session run by the Environment Agency to get information, advice and share your story.</p> <p>Report of Air Quality Alliance Steering Group 8/7 - A meeting was recently held to receive a report from consultants Atkins on the Bradford on Avon Traffic</p>

Study; some final fact-checking is underway ahead of agreeing an Air Quality Action Plan for submission to DEFRA.

Report of Shadow Community Operations Board 9/7 – Jim Lynch reported that the COB continued to meet to shape its Working Proposal which would be the subject of public consultation this Autumn.

Tour of Britain Cycle Race through Bradford on Avon 12/9 – John Potter reported that the route would take it through Bradford on Avon at 10:50am, Friday 12th September. Events were being planned, including cycle trails, cycle themed crop circle, mad stunt bikes and a hill climb up Masons Hill.

The Big Walk 13/9 – A sponsored walk to raise funds for local cancer treatment, starting in Melksham and walking along the Kennet and Avon Canal to Bath with a lunch stop in Bradford on Avon.

Partner Updates

Wiltshire Police – Insp Chris Chammings

- The written update contained in the agenda pack was noted.
- Insp Chammings advised that his priorities for the Bradford on Avon Neighbourhood Policing Team was to provide a visible team and to respond to the needs of the community.

Wiltshire Fire and Rescue Service – Mike Franklin

- That local fire crews were called out 15 times during June.
- That the Fire & Rescue Services are looking to recruit retained fire fighters in the local area.

Youth Advisory Group – Kath Brownlee & YAG representatives

- The YAG representatives made a presentation to voice their concerns that there would be nowhere for the youth group to meet when the youth centre closed at the end of July, and that their voices had not been heard by Wiltshire Council.

The Chairman thanked all partners for their updates.

6

Positive Activities for Young People: the establishment of a new Community-led Youth Service

Jim Lynch from BoACAN introduced Will Sansom from Close Range Films who had made a film funded by the Colonel Llewellyn Palmer Educational Trust which documented the Youth Support and Provision in Bradford on Avon, focusing on services provided at the Youth Development Centre and informal skateboarding at the Station car park.

Cllr Richard Gamble - Portfolio Holder for Schools, Skills and Youth at Wiltshire Council - gave a short presentation that outlined the new arrangements for a Community-Led Youth Service and Local Youth Network for the Bradford on Avon community area.

Points made included:

Drivers for change

- The service is changing to reflect young people's modern lives.
- There has been duplication of activities in some areas (council voluntary, community and commercial youth activities).
- Campus programme provides new opportunities.
- Continuing need to support those who are vulnerable.

The Decision-making process

- 10-week, wide-ranging consultation launched in February.
- New operating model agreed by cabinet on 15 May.

Cabinet Decision and the Community-Led Model

On 15 May, cabinet agreed to...

- Adopt the key principles for a new operating model.
- Authorise implementation of the community-led model for youth activities to increase the opportunities for young people's involvement and engagement.
- Maximise the amount of funding available to community area boards and local coordination.

- Delegate authority to Cllr Laura Mayes, Cabinet Member for Children's Services and senior officers to develop and implement the new operating model.

Key Features of the Community-led Model

- Community-led youth offer.
- Local Youth Networks (LYNs).
- Focus on safeguarding and targeted youth support.
- Promotion of the overall youth offer.
- Stronger focus on accountability and impact.

Working together on the next steps

- Review your local Joint Strategic Needs Assessment.
- Talk to your young people and community and identify the activities needed in your local area.
- Identify and engage key partners (including VCS) to establish a Local Youth Network and discuss findings.
- Consider where activities could take place.
- Agree local priorities and commission activity.

Questions and points raised included:

Are young peoples' views really being listened to by Wiltshire Council?

a. Yes we have listened, but we had to look at how much it costs to operate a building such as the BoA youth centre and it does not justify the amount spent on it when you look at how many young people actually use it.

You may have heard the voices of the young people, but did you listen to them. A consultation is a good way of getting what you want, statistics can tell any story.

a. The community-led model will in the future mean that communities will be able to talk with their Area Boards about the direction of youth services etc.

Other community groups use the youth centre building, Cllr Mayes assured us at

the 12 March 2014 Bradford on Avon Area Board that the youth centre building wouldn't close without a suitable building being made available to house the community groups that use it, this is now not happening.

a. Wiltshire Council are currently looking at what options are available for the other users of the youth centre building.

Residents of Bradford on Avon are shocked that the youth centre would close at the end of July, would the local community have a chance to obtain the building from Wiltshire Council before it is sold off.

a. It would be good if Fitzmaurice School could be involved in any future use of the building.

Volunteers cannot be expected to give the same level of service as the current youth workers.

a. If volunteers cannot deliver the service then specialist providers would be looked at.

The BoA campus is still in the planning stage, what happens in the interim until new youth/community buildings are available?

a. Wiltshire Council are still working to find a solution.

Could the building be kept open as a community building?

a. The site could be signed over to the Town Council as an asset transfer. There are talks ongoing with Fitzmaurice Primary School, will hope we can find a way to a successful outcome.

Fitzmaurice School would be a good base to deliver the youth provision from.

An allocation of £18,000 p/a for community youth funding is not enough. The running costs of the current building alone are £ 20,000 per annum.

We are in real danger of losing the youth workers and their expertise.

The voluntary sector cannot provide specialist services such as are currently provided by the Council to Lesbian, Gay, Bisexual and Transgender youths.

The Holt and Broughton Gifford Youth Work project would be affected, it needs £ 3,000 - £6,000 and trained youth workers to run weekly sessions.

Local Police were keen to work with Wiltshire Council as they had concerns as to what will happen if the youth centre closes with no plan in place as to where youth provision would be run from.

Closing youth centres and losing youth workers, was that in the consultation?

Are the Area Boards really expected to run local youth services with a budget of £18,000 p/a? Councillor Macdonald voiced concern that the Area Board was being tasked with commissioning youth work but that members were not experts

	<p>in this field.</p> <p>Jim Lynch announced that BoACAN would be facilitating an “Open Youth Forum” at St Margaret’s Hall on 31 July from 4.30pm for young people and stakeholders to voice their concerns about the proposed closure of the Youth Development Centre building and to start to plan for the future under the new community-led delivery model through getting involved in the formation of a Local Youth Network for the Bradford on Avon community area.</p> <p>Decision</p> <p>To recommend to Bradford on Avon Town Council the following actions:</p> <ul style="list-style-type: none"> • To designate the site of the Youth Development Centre on Frome Road, Bradford on Avon, as being for “community use” in a site allocations proposals map in the emerging Neighbourhood Plan. • To consider a Community Asset Transfer application to transfer ownership and management of the asset from Wiltshire Council to a bone fide community organisation in Bradford on Avon. • To nominate the Youth Development Centre as an “Asset of Community Value” so that, in the event of Wiltshire Council wishing to dispose of the asset, the statutory provisions of the Community Right to Bid will allow the community to raise funds to put in a bid and to buy it on the open market. <p>The Chairman thanked Cllr Richard Gamble for his presentation and for attending the meeting.</p>
7	<p><u>Historic Core Zone - report on Traffic Regulation Order</u></p> <p>The Area Board members were asked to consider a report on the responses to the advertisement of the proposed Restricted Parking Zone within the Historic Core Zone of Bradford on Avon.</p> <p>It was agreed that Peter Dunford would arrange a meeting with Godfrey Marks and Jane Graham - Equality & Inclusion lead officer at Wiltshire Council to discuss concerns over disability issues and the Equalities Impact Assessment that had been undertaken by the Council.</p> <p>Decision</p> <ul style="list-style-type: none"> • That the Bradford on Avon Area Board endorses the resolutions of Bradford on Avon Town Council at the extra-ordinary meeting of the Town Council held on 15 July:

	<ul style="list-style-type: none"> • To welcome the approval of the Restricted Parking Zone. • To make sure the towns traders or shop keepers have a vote in any referendum/poll. • To urge Cllr John Thomson to go through with his commitment that everyone on the electoral roll can vote. • That the Chairman of the Town Council, Chairman of the Historic Core Zone Working Group and the Town Clerk meet with the Registration Officer of Wiltshire Council’s Electoral Services to find out what is required for a referendum/poll.
8	<p><u>Community Asset Transfer: Westbury Gardens, Bradford on Avon</u></p> <p>The Area Board was asked to consider an application submitted by Bradford on Avon Town Council for the transfer of Westbury Gardens, Bradford on Avon to Bradford on Avon Town Council.</p> <p>Decision</p> <ul style="list-style-type: none"> • That the Bradford on Avon Area Board approves the transfer of Westbury Gardens to Bradford on Avon Town Council.
9	<p><u>Commemoration of World War One</u></p> <p>The Area Board meeting was reminded of the First World War Commemoration Event to be held at Tidworth Military Cemetery on Wednesday 30th July 2014.</p> <p>Laurie Brown – Bradford on Avon Town Council - advised that a service of remembrance and rededication would be held on Sunday 3rd August at Westbury Gardens to honour the Bradford on Avon soldiers who fell during the Great War.</p> <p>South Wraxall village advised that they were planning to erect a war memorial in the village subject to Area Board funding.</p> <p>Holt village advised that they would be cleaning their village war memorial and holding a service of rededication to honour the fallen of the village.</p>
10	<p><u>Community Grants Scheme Applications</u></p> <p>The Wiltshire Councillors were asked to consider five applications seeking 2013/14 Community Area Grant funding:</p>

	<p>Decision Bradford on Avon WW1 Working Group awarded £645 for the cleaning of the War Memorial and re-dedication of the Roll of Honour.</p> <p>Decision South Wraxall villagers awarded £3,500 to erect a war memorial in the village.</p> <p>Decision Musicians South West awarded £1,923 for the “Women of World War 1 at Bradford, Winsley and Holt” project.</p> <p>Decision West Wilts Esprit Gymnastics Club awarded £1,000 for the Rhythmic, Boys and Disability Gymnastics project.</p> <p>Decision Councillor Led Grant from Councillor Rosemary Brown, £2,000 awarded for banners to be sited in the town centre to welcome the Tour of Britain Cycle Race to Bradford on Avon.</p>
11	<p><u>Future Meeting Dates</u></p> <ul style="list-style-type: none"> • Wednesday 17th September – St Margaret’s Hall, Bradford on Avon. • Wednesday 12th November – St Laurence School, Bradford on Avon.
12	<p><u>Close</u></p>